



Bowls Scotland

National Centre for Bowling Northfield, Hunters Avenue, Ayr, KA8 9AL

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Bowls Scotland Board Meeting

Monday 3rd of October 2016, 1500 hrs

3 Somerset Place, Glasgow, G3 7JT

Present:

Bill Knox (BK), Chair, Sue Beatt Chair (SB), Craig McArthur (CM), Tom Hamilton (TH), Anna Marshall (AM) Bob Christie (BC),

In Attendance: Alan McMillan CEO (AMcM), Colin Hutchison NDM (CH), Craig McKerracher-Company lawyer (CMcK)

1. Apologies: Fiona Fagan (FF) (sportsotland Lynn Wallace (LW),) Liz Wallace (EW) Douglas Johnstone (DJ), Eddie Nicholson (EN),
2. Chairs Opening Remarks- BK reminded all Directors about confidentiality.
3. Declarations of Interest- Conflict of Interest:- BK, BC, any discussions about presidential positions at the AGM. SB regarding David Scoullar's appointment.

Previous Minutes – 21st of September 2016- There were a couple of small grammatical errors and a sentence to be removed. Approved by SB and CM

Matters arising/Action Points.- AMcM informed the Board that the Office Manager had been advertised on Thursday the 29th of September.

All actions for the previous minute were either in progress or due for a later date, due to the short timescale between meetings

4. Governance

4.1. Governance

- 4.1.1. Board Nominations-. It was accepted that this agenda item should be discussed first to Assist with discussion later in the agenda.

Whilst the discussions around succession planning had started back in late 2015 it was accepted that getting the right people with the right skills and the understanding of bowls was important. Whilst there required further discussion on how the Board could maintain skill levels and indeed develop skill levels from within, the Board fully agreed with the direction they were taking in maintaining a fully functional board, skilled and a proficient Board.

In line with article 4.7 "Any vacancy occurring at any time on the Board may be filled by the appointment of any natural person as a Director by the Board having regard to maintaining the proper skills, knowledge and representation balance on the Board in accordance with Article 4.1. Any Director appointed by the Board in accordance with this Article 4.7 shall retire at the close of the Annual General Meeting immediately following his appointment, unless he is re-appointed at the close of that Annual General Meeting by a postal ballot in accordance with Article 4.10 to Article 4.12. A natural person appointed (or re-appointed, as the case may be)

to the Board, following a postal ballot held in accordance with Article 4.10 to Article 4.12, to fill such vacant position at the close of an Annual General Meeting, shall be appointed until the end of the Appointment Cycle applicable to that Director (such Appointment Cycle being deemed to have commenced on the date of the Director's appointment by the Board in accordance with this Article 4.7)." the board wished to co-opt two Directors.:-

David Scouller has the business attributes, experiences and is qualified in supporting the Board's development of Governance. Playing at Lenzie BC, David is also a coach and is very keen to support the Directors through the audit process due later in 2017. Proposed by AM and approved by TH- the board unanimously approved his co-option. SB did not take part in the discussion.

Andrew Upton is currently an associate in dispute resolution at Harper MacLeod. He has played bowls from a young age only to give up his membership due to his work commitments. Working with other governing bodies of sport on a variety of issues Andrew is able to bring to the Board a level of expertise that will allow for quicker decision making as well as ideas on improving compliance and governance. Proposed by TH and approved by CM- the board unanimously approved his co-option.

Both Directors were spoken with prior to the meeting by existing Directors.

At this point and at the request of BK, SB chaired the rest of the meeting.

4.2. AGM Agenda

4.2.1.1. Resolutions- at this point Craig McKerracher joined the meeting to advise the board on the legally correct process for administering the AGM.

Craig McKerracher, then left the meeting.

Summary of actions

- TM proposed the accounts with minor amendments and BK seconded

4.2.1.3 BDO to be retained as the company accountants- this was full approved and will be submitted to the AGM for approval from the members.

4.3 Partnerships

4.3.1 World Bowls European Delegate nomination- After some discussion about the three nominees, the board agreed to fully support Garry Collins of Guernsey with his nomination.

4.4 Development

4.4.1 Equality- there was nothing to update.

AOCB

AMcM has now spoken to all staff regarding the Cities and Counties proposals.

CH announced that Duncan Caithness was offered and accepted the post of Coach and Volunteer Education officer with Bowls Scotland. It is expected that Duncan will start with the company early in November 2016.

As this was officially BK's last Board meeting he thanked the board for all their support over the four years of his term and wished them well going forward.

Mtg closed at 1810 hrs