



Bowls Scotland

National Centre for Bowling Northfield, Hunters Avenue, Ayr, KA8 9AL

Tel 01292 294 623

Bowls Scotland Board Meeting

Wednesday 1st of March 2017, 1630 hrs

Harper Macleod Offices, The Ca'd'oro, 45 Gordon St, Glasgow G1 3PE

Present:

Sue Beatt - Chair(SB), Craig McArthur (CM), Tom Hamilton (TH), Bob Christie (BC), Andrew Upton (AU), David Scoullar (DC), Anna Marshall (AM)

In Attendance: Alan McMillan CEO (AMcM), Eddie Nicholson (EN), Bill Knox (BK), Fiona Fagan (FF) sportscotland , Lawra Cox (LC), John Kemp (JK)

1. Apologies: Margaret Bingham (MB), Lynn Wallace (LW)
2. Chairs Opening Remarks- SB welcomed all to the meeting and introduced LC as minute taker.
SB said the Strategic day was very constructive and asked AMcM to arrange a follow up day. Both board and staff members to be included.
SB also welcomed JK to the meeting and wished him success in his new position as the new Bowls Scotland Development Manager. JK gave an overview of his experiences and is looking forward to starting with the company.-
SB thanked AU for hosting the meeting and providing the catering.
3. Declarations of Interest- There were no declarations other than those captured in December 2016 as part of the overall Director declarations of interest register
4. Previous Minutes – 18th January 2017 - Approved by AU and seconded by DS

Matters arising/Action Points.- All actions were either completed or updated

- A discussion took place about the make-up of the various groups for competition and events. This will be progressed at a later date.

5. Proposals

- 5.1.1. Finance Update- CM gave an overview of the notes from the Finance group meeting. The board unanimously approved the finance update.
- 5.1.2. Authorisation of Payments- There were no payments to be approved.
- 5.1.3. Maternity Leave Staffing proposal paper:- This was agreed in principal.

5.1.4. Risk Register- AMcM gave an overview of the risk register, board members to agree content of register. AMcM to populate with relevant information as agreed by board. This to be added to the agenda quarterly for discussion/progress.

5.2. Discussions

5.2.1. Equality- DS attended the LGBTI seminar. All Directors were encouraged to attend.

5.2.2. Child and Adult protection- Development team to discuss this in detail at meeting scheduled for 8th March.

EN, BK and JK left the meeting and were thanked for their attendance.

Operational information Papers

CEO report- AMcM gave an overview of paper, the board were shown the new CRM system.

HP report- National Academy now in place with players announced. It was noted that England had withdrawn from the 8 Nations at Broadbeach, Australia.

C & E report – AMcM thanked CJ for producing paper;

Development report –Club Conference was well organised and excellent speakers. BC advised 2 Green seminars organised for May details to be provided at next meeting. AMcM advised that another nation would like us to provide the Bowls Scotland Introduction to Bowls coaching – Duncan Caithness to investigate and produce cost model.

Marketing and Branding report- SB informed the Board that Cheryl Barr was leaving the organisation and thanked her for her hard work and wishes her well for the future in her new job. TH gave an overview, advised the new website would be launched in the next couple of weeks and asked that a photograph of each board and staff member be taken for new website.

AOCB

The board agreed to write to World bowls asking for a copy of the new strategy documents outlined in their most recent minutes.

AU advised that following the men's counties meeting on Sunday the 26th of February that it was intimated by a county official that there may be a possible sponsor for the AHT in 2018.

Mtg closed at 1935 hrs